

**Data Protection Provisions
for
Steuerberater und Wirtschaftsprüfer
as of May 20, 2018**

1. Application

This provisions take into consideration the General Data Protection Regulation (DSGVO) from the European Union, which may come in place on May 25, 2018 onwards. Related regulations are also stipulated in the Tele Media Law (TMG). This data protection clarification may inform the user – in the following also „Beneficiary“ – about the kind, size and purpose of collecting and using personal related data by the responsible person

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on this website – in the following “Supplier” – auf.

2. Accessible data / Server - Logfiles

The supplier (respectively his WebSpace-Provider) collects data by each access of the supply (so called Serverlogfiles). Such access data are:

Name of the visited Webseite, File, Date and Time of the Visit, transmitted amount of data, notification of successful retrieval, browser type including version, the operating system of the user, referrer URL (the previous visited site), IP - address and the asking provider.

The supplier may use protcoll data only for statistic reports and for operational purpose, security and optimization of the supply. The supplier is enabled to assess subsequently the protocoll data, if there is a suspicious indication of a illegal use.

3. Personal data

Personal related data are information, which are appropriate to identify a person, hence they give a retrospective information. This implies name, IP- / email address or the phone number, also data related to preferences, hobbies, memberships or visited websites.

Personal data are only collected on a contractual basis and processed by the purpose. On the event that the data are not provided the contract cannot legally concluded. Usual recipients within the the data processing are authorities and the entitled person by himself. A data processing besides the contract is only possible by legal interests of the supplier and Third Parties. (Article 6 Abs. 1f DSGVO).

The regular save period for the data amounts 5 or 10 years considering legal retention period and

deadlines for liabilities of the supplier. A shorter period not exceeding 12 Months may only apply, as a legal contract -- upon the date of initial data collection – cannot be enforced or may not be expected in the future. The beneficiary can revoke the data processing at any time during the contract period. The data processing up to this date of revocation keeps unaffected. Data related complains can be placed at the regional supervisory authority Hessen, responsible for data protection, Gustav-Stresemann-Ring 1 in 65189 Wiesbaden.

Upon the expired data save time, all relevant personal data may be eventually deleted at the year end.

4. Contact

On the event of a supplier contact (e.g. via telephone call or email) the user data may be saved for the purpose of inquiry processing and the case that subsequent questions may occur. Further more the data protection provisions may be instantly provided by email or sending the web link.

5. Integration of services, contents from third parties

It can occur, that any contents of third parties like videos of youtube, card material of Google-Maps, RSS - Feeds or Graphics of other websites may be integrated as part of a online – proposal. This always presumes, that the supplier of the contents (following „third party supplier“) may track the IP - address of the user. Without the IP - address, they could not send the contents to the browser of the respective user. Hence the IP – address is necessary for the presentation of these contents. We are committed to use only such contents of which respective supplier exclusively use the IP – address for delivery of contents. However it is beyond our control that third party supplier may save the IP -address e.g. for statistic purpose. As far as we have any information, we will notify the user.

6. Cookies

Cookies are small data files, which enable to save specific, hardware related information on the users access device. (PC, smartphone etc.) On the one hand they sustain the user friendliness of websites and therefore e.g. saving login data, on the other hand they are supposed to record the statistic data of the website use and analyse this information for any improvement of the supply. The user can influence the use of cookies. Most of the browsers have options to restrict the save of cookies or to prevent its save at all. However it may be pointed out that the use including the use comfort is limited without cookies.

7. Hyperlinks to third party sites

This website also contains links, which point to other sites of third parties in the internet. The user should be aware that the data protection clarification of third parties may be different to supplier's provisions.

8. **Right to information, corrects and updates**

On request, the user has the right, to receive information about personal data, which have been saved. The right to information may be declined according to Article 15 DSGVO, if the data of a entitled person (e.g. employee) has been collected by an other person (e.g. the client), what means that the information given to the entitled person would violate the professional confidentiality.

In addition the user can claim to correct wrong data, block or delete the personal data, as it doesn't oppose legal retention period or the suppliers liability for any property damage.

This data protection provisions may be regularly updated.